

SAVITRIBAI PHULE PUNE UNIVERSITY

School of Open and Distance Learning

Notice for obtaining Transfer Certificate (T.C.)

The students of SODL who are willing to apply for obtaining Transfer Certificate (T.C) should note that the application form for T.C. is made available on SODL website www.unipune.ac.in/sol. The students have to download, print and fill the application form and attach the following documents:

1. The copy of marksheet of recent examination of SODL.

(In case of recent examination, if the student has not received printed marksheet, then the print of online result can be submitted.)

2. The copy of recent admission form (Student Copy) or the printout of Student's profile from www.sppu.digitaluniversity.ac

3. The copy of Aadhaar card / PAN card (mentioning full date of Birth of candidate)

The application form for T.C. can be submitted by hand to SODL office at "School of Open and Distance Learning, Ground Floor, IDS Building, Near SET Guest House, IUCAA Road, Savitribai Phule Pune University, Pune".

After verification of the form, the student has to pay the fees of Rs. 200/- by cash in the Bank of Maharashtra (University campus branch). (Bank timing: 10.30 am to 3.30 pm on working days). After paying the fees, the fee receipt (challan) need to be submitted at SODL office. Thereafter, the student can collect Transfer Certificate (T.C.) from SODL office within 7 days. If the student is unable to come to SODL office to collect T.C., s/he should send authority letter to student.sol@unipune.ac.in from his/her e-mail ID which is used at the time of online admission.

The students who want to apply for Migration Certificate need to take 2 copies of T.C. These students should submit the proof of admission (form & fee receipt) in another University or Educational Institute.

Sd/-
Director



SAVITRIBAI PHULE PUNE UNIVERSITY

School of Open and Distance Learning

Application for Transference Certificate

Date :- ___/___/___

Director
School of Open & Distance Learning
Savitribai Phule Pune University
Pune-411007.

Subject :- Application for Transference Certificate.

Student's Full Name :-

Mother's Name :-

Date of Birth :- E-mail :-

Nationality:-..... Country

Academic Details

Examination:-..... Seat Number:-.....

Month & Year of Passing:-..... Registration No.

Reg. Card Validity:- From.....To.....

Course For Which Admission taken :- Reason for T.C

Result declaration date:-..... Result:-

Detail Address with Pincode:-.....

Admission Form Number :-

Contact Number :-

Documents to be submitted along with this application :-

- 1) Xerox Copy Admission Form
- 2) Xerox Copy of Marksheet

Student's Signature

Note:- Transference Certificate Fee is Rs. 200/-

For office use only

Receiver's Signature :-

Date of Updating in Data